

# NEWTON IN THE ISLE

## PARISH COUNCIL

Acting Clerk: Dave Gibbs, 358 High Road, Newton in the Isle, PE13 5HT

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### To members of the public and press

You are invited to attend a meeting of the Newton-in-the-Isle Parish Council  
to be held remotely on **Tuesday 9 March 2021 at 7pm.**

Members of the public and press are invited to address the Council at its Public Forum.

If you wish to participate in the meeting, please contact the Clerk before noon on the day of  
the meeting to make the necessary arrangements.

*Dave Gibbs*

Acting Clerk  
3 March 2021

### AGENDA

*All members are reminded that they will need to declare any personal or prejudicial interest  
and reason before an item discussed at this meeting under the Model Code of Conduct Order  
2001 No 3576*

1. Apologies  
*To receive and consider apologies from those members not present*
2. Public forum  
*To receive representations from members of the public regarding issues pertinent to the  
Council*
3. Chairman's announcements  
*To receive such announcements as the Chairman may wish to make to the Council*
4. Clerk to the Parish Council  
*To consider and resolve matters relating to the resignation of the Clerk*
5. Minutes of the previous meeting
  - a) *To approve the minutes of the meeting held on Tuesday 12 January*
  - b) *To consider matters arising from the minutes not listed elsewhere on the  
agenda*
6. County and District Councillors reports  
*To receive reports from Cllrs S King (CCC), C Seaton and S Clark (FDC)*
7. Police matters  
*To receive a report from the Chairman on recent meetings with the Police*

8. Reports for information

*To consider the following reports for information only*

- a) Allotments/Rights of Way - Cllr Nunn*
- b) Highways/LHI Bid - Cllr Clark/Cllr Gibbs*
- c) Emergency Plan Update - Cllr Jones*
- d) Streetscape - Cllr Moore*
- e) Correspondence / Concerns - Clerk*

9. Reports for decisions

*To consider the following reports and resolve on recommendations*

- a) Supporting Vulnerable Residents - Cllr Gibbs*
- b) Playing Field - Cllr Wilkinson*

10. Finance - Clerk

- a) To receive a financial report as at the end of February*
- b) To approve the following payments*

<i>100689 HMRC (Income tax)</i>	<i>£ 34.60</i>
<i>100690 P Wilkinson (Salary £348.80, expenses £16.26)</i>	<i>£ 365.06</i>
<i>100691 Fenland Leisure Products Ltd (Play equipment)</i>	<i>£ 516.00</i>
<i>100692 CAPALC Ltd (Subscription)</i>	<i><u>£ 375.02</u></i>
	<i>£ 1,290.68</i>

- c) To agree the format and content of the annual report to residents*

11. Members and residents issues

*To consider matters raised by members of the council and local residents*

12. Dates of future meetings

*To approve the date and time of the Annual Meeting of the Council and to consider arrangements for the Annual Parish Meeting*

- a) Tuesday 11 May is proposed for the Annual Meeting of the Council*
- b) Members may determine the date and format of the Annual Parish Meeting*

# NEWTON IN THE ISLE

## PARISH COUNCIL

***Minutes of the Parish Council held on Tuesday 12<sup>th</sup> January commencing at 7pm  
attending via a Video Conferencing link***

*All members are reminded that they will need to declare any personal or prejudicial interest and reason before an item discussed at this meeting under the Model Code of Conduct Order 2001 No 3576*

### **62/21 .Present**

Cllr's D Gibbs, G Wilkinson, S Clark, R Moore, D Nunn, E Jones and C Seaton (FDC) and Cllr S King (CCC) and P Wilkinson (Clerk), R Bradley and M Hawkins

### **63/21 Apologies** None

### **64/21 . Public Forum-** Nothing to report

**65/21 Chairman's Announcements** – Chairman stated due to the present situation nothing to report , further Covid guidelines were in place due to a new strain of Covid.

### **66/21 Councillor Vacancy**

He welcomed both applicants. Their statements had been circulated to the councillors prior to the meeting. As the councillors had no questions to put to the candidates a vote was taken. Mr Bradley was elected as the new Co ordinated Councillor with four votes to one and one abstention. The Chairman .thanked Mrs Hawkins for applying and she was invited to stay for the remainder of the meeting It was not possible to sign the Declaration of Acceptance due to it being a video link meeting..The paperwork would be completed within the next seven days and forwarded onto the Electotral Department.

### **67/21 Minutes of Previous meeting**

- a) Minutes of November 10<sup>th</sup> meeting were approved and accepted as a true record.to be signed when possible.
- b) No matters Arising
- c) Minutes of the Planning meeting held on December 16<sup>th</sup> 2020 were approved and accepted as a true record

### **68/21 County and District Councillors Reports**

Cllr King reported that Mr Hobbs was dealing with queries that had arisen from the Local Highways Initiative meeting. Further meetings were planned throughout January, Cllr King explained that work was due to commence on the new Guyhirn roundabout.which may cause disruption for villages south of Newton. He also congratulated Cllr Bradley on his appointment

Cllr Seaton stated that FDC was still functioning during the pandemic. A Consultation Strategy Plan was due out within the next seven days. No comments had been received from our village. He asked for any input for the Cultural Strategy and FDC Business Plan . New Hub in the Horsefair may soon be available for vaccinations. Cllr Seaton congratulated Cllr Bradley on his appointment.

7.35pm At this point both Cllr King and Cllr Seaton left the meeting.

### **69/21 Police Matters**

Chairman had attended the police video conferencing meeting. Further details and data would be available at the Febuary meeting.

## 70/21 Reports

### a) Highways

Potholes reported. The owner of school site to be contacted regarding the brambles overgrown onto footpath. Tractor loads of manure carted through the village were causing problems, this work should be completed by the weekend. The Byway at bend in Fen Road was in a very poor state. this and other byways would be discussed further at the next meeting.

**b) Village Hall** – No report. The hall had been booked for use as a Training venue for Key Care Workers which had taken place following the Covid guidelines.

**c) Playing Field** report circulated prior to meeting. Tree pruning in the field had commenced. An oak tree in the field was discussed, a tree specialist would be contacted to determine the best way forward. Cllrs Gibbs and Bradley to visit playing field to discuss the wildflower meadow. Cllr Gibbs to arrange erection of bird boxes before nesting begins

**d) Streetscape/Handyman** Nothing to report.. Cllr Moore to discuss a regular grass cutting rota with the Handyman for the year.

**e) Allotments/Rights of Way** – Nothing to report

**f) Emergency Plan** – To complete the plan there was still a need to identify essential items and volunteers. however more challenges had been raised due to Covid guidelines, and further thought was required on the amount of space required to accommodate residents.

### g) Correspondence

A number of emails forwarded to Cllrs prior to the meeting. A number of residents concerns also dealt with. The footpath near village hall had been gritted by a resident. during the icy spell. A query was raised on the dangers of the Fen Road/Mill Lane and High Road junction with traffic speeding off the High Road. Steve Nicholson (Highways) would be approached to look at what measures could be taken to reduce speed when he was next in the area.

**71/21 Finance Report** Circulated prior to the meeting along with budget figures for the present year and a draft of next years budget

#### a) Invoices received for approval of payment

Acre annual membership subscription £57.00, cheque number 100685

Clerk salary for Oct/Nov/Dec £502.10, cheque number 100687

Salary Tax £38.20, cheque number 100686

FDC Dog bins now installed and invoice paid £499.20 plus £99.84 Vat cheque no 100682 previously approved at November meeting.

Funding in this years budget set aside for completion of five street lighting .

Three columns completed, two bracket lights awaiting completion, total cost £3,892.42

Total costs included in budget at an estimated cost of £8,442.42.

Refund received for ordered pear tree for playing field £13.95

Donation request from Citizens Advice ,it was agreed to send a £50 donation cheque no 100688

Proposed by Cllr Wilkinson seconded by Cllr Clark all approved.

*i) Resolved to approve payment of three cheques amounting to £597.30 and a donation of £50 to Citizens Advice. All Cllrs agreed.*

#### b) Community a/c **£32,715.03**

*c) Business Saver a/c **£12,048.72** including 30p interest*

£6,000 set aside to comply with Reserve Statement for any unforeseen expenses

Street lighting allocation for further upgrades, £4,800 to remain in Business Saver a/c until required

Unallocated £1,248.72 including interest gives a total in Business Saver a/c of £12,048.72 .

#### *d) Budget 2020/2021*

Budget update circulated prior to meeting included a number an allocated costs

amounting to £8,442. Expected carryforward £19,000 with payment of all allocated costs.

#### *e) Set Precept 2021/22*

Copies of draft budget for 2021/22 were circulated prior to the meeting, as there were no questions it was recommended and agreed that there was no requirement to change the Precept for the

forthcoming year presently standing at £13,000.

ii) *Resolved to approve the Precept remain at £13,000 for year 2021/22. All Cllrs agreed and approved.*

### **72/21 Items for Discussion**

a) *Village Hall Representative* . Cllr Moore agreed to represent the Parish Council on the Village Hall Management Committee.

b) *Councillor Vacancy* - discussed earlier as agenda item 66/21

c) *Street Lighting Update*. Five street lights in the process of being upgraded with three completed and two to complete.


d) *Supporting Vulnerable People* – This item was held over to be discussed at a separate meeting to be arranged .

e) *Newsletter Funding*. A Village Hall newsletter would now also include a brief summary of any Parish Council news along with other village organisation information. The Cllrs agreed it was important as a lifeline and approved a donate of £150 for the forthcoming year, with the proviso that the newsletter was distributed. At present there was a lack of volunteers to assist with delivery. Cllr Clark proposed that a donation of £150 be made providing the newsletter was published and distributed, seconded by Cllr Jones and agreed by Cllr Bradley and Cllr Nunn. The other Cllrs declared a prejudicial interest as members of the Management Committee.

iii) *Resolved to approve payment of £150 to Village Hall Management Committee* providing the newsletter was distributed. *All Cllrs agreed and approved.*

**73/21 Date and Time of Next meeting** – Tuesday 9<sup>th</sup> March 2021.

Meeting closed at 9.50pm

<b>Agenda Item No.</b>	8 a)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Allotments and Public Rights of Way	

### **Purpose of Report**

To update members on any issues related to Allotments and Public Rights of Way.

### **Key Issues**


No issues to report regarding allotments.

Some kind soul has filled in a number of the large-ish holes on Black Dyke, in the section nearest to Fitton End Road. Brick, soil and stone have been used for the filling, and well flattened.

### **Recommendations**

Members note the report.

<b>Report Author</b>	Cllr. Dave Nunn
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<b>Agenda Item No.</b>	8 b)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Highways	

### **1. Purpose of Report**

To report Highways issues to Parish Council.

### **2. Key Issues**


Pot Holes have been reported in the village a large pot hole in Chapel Lane has been repaired and at the junction of Chapel Lane and Rectory Road have been repaired.

Fly Tipping is still a very big problem within the village. Brewers Lane is a regular fly tipping spot. Mill Lane and Franks Lane the beet pad. The owner of the beet pad has blocked this off to try and stop this and to stop cars congregating on this site.

### **3. Recommendations**

Parish Council to note the report.

<b>Report Author</b>	Cllr Clark
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<b>Agenda Item No.</b>	8 c)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Emergency Plan (resources)	

### 1. Purpose of Report

Refine the emergency plan for Newton in the Isle

### 2. Key Issues

See attached documentation as a check list of needed resources.

### 3. Recommendations

Identify the items required and their current location  
Create a list of any further items needed  
Confirm allocations of roles within the plan

<b>Report Author</b>	Ed Jones
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Dear Councillor

Below is a list of items we suggested we would need access to with regards the emergency plan. I am concerned that I feel out of touch as to where we have got to with either locating or purchasing these items. In the light of the unknown future of the church it may be wise to seek some alternative supply for some items.

There may also be things not on this list that you feel we should have quick access to should an emergency situation arise.

I would be grateful if you would revisit this list and go through, indicating where items are currently housed/located, noting items you think we do not have currently and suggesting any additional items you feel we may need to help us deliver the emergency plan.

I am aware that there is currently a limit on storage space and perhaps we should consider ways that this may be overcome. The building of a small storage shed adjacent to the village hall, or the installation of a storage cupboard in the bowls pavilion are possible solutions, there may be others.


Please email me your thoughts so I can compile an updated list for discussion at our next meeting

Thanks

Ed

Following is a short list of essentials that need to be provided to facilitate the plans.

- Wind up torches/lanterns
- Battery torches/lanterns
- Portable generator and fuel
- Sockets for generator
- Electric desk fans
- Portable air-conditioning unit
- Gas Bottle heater (possibly loaned from the Church)
- Bottled water (Supply should arrive if there is a lack of water for a significant period)
- Gas ring and bottle of gas
- Large kettle
- Electric urn (Village Hall kitchen)
- Tea, coffee, sugar, milk Squash and powdered soup. (The dry goods could be purchased and if they are reaching their use by date donated to food bank to avoid wastage)
- Dry clean blankets

<b>Agenda Item No.</b>	8 d)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Streetscape	

### **1. Purpose of Report**

To update Councillors on Streetscape events

### **2. Key Issues**

The gritting bin adjacent to the Village Hall has now been emptied and tipped over by we know not whom, and needs to be refilled.


Likewise the grit bin on the bend in Colvile Road has been partially emptied and will need refilling., someone was seen pulling up in a car and filling his sacks with salt from the bin. Unfortunately no details of the car were noted.

Dave is to contact highways with a view to refilling both for us.

### **3. Recommendations**

To note the above.

<b>Report Author</b>	Cllr Moore
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<b>Agenda Item No.</b>	8 e)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Correspondence	

## 1. Purpose of Report

To update members on correspondence received.

## 2. Key Issues

Rural Services Bulletins

Public Sector News

Members Services

IHMC Roadwork events

Census March 2021

Assistant Police Commissioner Next meeting online 19<sup>th</sup> March

Thank you letter from Citizens Advice for donation.

Rospa Playsafe team date for inspection April needs confirming

ACRE PC online Forum event March 10<sup>th</sup> at 2pm

Tree in Playing Field to be cut down and replaced by two trees

CAPALC annual subscription and Data protection renewal

Stuart Pollart , Audit Solutions arrange date of Audit i

Residents queries

Query pathways into field very muddy - Richard can provide bark services.


Quote received from Fenland Leisure for Zip wire repair.

Concern fly tipping in Brewers Lane.

## 3. Recommendations

The Parish Councillors note and discuss items where necessary.

<b>Report Author</b>	Pat Wilkinson
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<b>Agenda Item No.</b>	9 a)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Supporting Vulnerable Residents	

## 1. Purpose of Report

To consider the role of the Parish Council in providing support for vulnerable members of our community.

## 2. Key Issues

In July of 2019, the Council was invited by the County Council's Community Protection Manager to join the Cambridgeshire & Peterborough Against Scams Partnership (CAPASP). This invitation was not formally discussed at a meeting, but in an exchange of emails on the subject, Cllr Clark volunteered to be our local Scam Champion. The role of a Scam Champion is to receive then disseminate to the most vulnerable members of our community, information relating to scams and advice on avoiding becoming a victim.

We are told that more than 3 million people in the UK fall victim to scams every year, losing £5-10 billion in the process and whilst the financial detriment is huge, the effect on their health and wellbeing can be even more damaging. We know of at least two recent cases where ladies who attend our village functions have fallen victim to scammers, losing hundreds of pounds in each case.

We receive updates every couple of days from the Police and the County Council but, despite the best efforts of Cllr Clark and others, we are unable to share this information effectively beyond our own circle of friends and family. Examples of recent scam warnings are attached. The easiest way to share this would be via email but, as we know, many of our vulnerable residents are not able to receive information in this way. The Village Hall newsletter is published quarterly, but much of the information we receive is time-sensitive.

During the COVID-19 pandemic, we have become more aware of the number of potentially vulnerable residents in the parish, with around 80 households isolating due to age or ill health. Thanks to the generosity of local farmers, we were able to provide regular deliveries of one or two items to these households over a period of three months. The response from recipients was overwhelming. The financial value of the items was minimal, but what made a difference was knowing that somebody was thinking about them and checking that they were coping and had all that they needed. Our Emergency Plan sets out a framework within which we can provide support for these residents in a variety of emergency scenarios, but we do not currently offer any specific ongoing support.

The Covid pandemic has provided numerous opportunities for scammers to target vulnerable people in new ways, taking advantage of the constantly-changing rules

<b>Report Author</b>	Cllr Dave Gibbs
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and guidelines regarding how we conduct ourselves and the roll-out of vaccination programmes. There has been a noticeable increase in the number of scam warnings we are receiving and it appears that many of these scams are attracting a wider number of victims, due to the confusion and panic over the virus.

Many Town and Parish Councils offer some form of support mechanism, often along the lines of Good Neighbours or, for the purposes of crime prevention, through Neighbourhood Watch schemes. In recent years, a number of small Neighbourhood Watch schemes have been established in the village, but their impact appears minimal and most have since been removed from the national database. A village-wide Neighbourhood Watch could provide a framework within which paper copies of leaflets and warnings could be delivered in a targeted and timely way to those who need them, backed up by an e-mail system and use of the parish website.

There is no recognised template for Good Neighbour schemes, but the principle is defined by the name. Volunteers provide support and assistance to those who need it. We have, in effect, been running a Good Neighbour scheme for the last twelve months, by providing shopping and medication collection and a friendly face to our neighbours. Is this something we could continue and perhaps expand upon, alongside the Emergency Plan?

The sense of community in Newton-in-the-Isle has been strengthened by the events of 2020-21 and there may be a new band of willing volunteers seeking a role within our community. If we don't ask...

### **3. Recommendations**

- a) The Council formalises its membership of the Cambridgeshire & Peterborough Against Scams Partnership.
- b) Members consider whether or not the Council should seek to establish an ongoing role in support of the most vulnerable members of our community.
- c) Members consider the potential benefits of a village-wide Neighbourhood Watch scheme or a Good Neighbour scheme.

**From:** Cambridgeshire and Peterborough Against Scams Partnership  
[cambscc@updates.cambridgeshire.gov.uk]  
**Sent:** 04 January 2021 17:52  
**To:** dave.gibbs@newtonintheisle.org.uk  
**Subject:** NHS Vaccine Scam Texts



**CAMBRIDGESHIRE AND PETERBOROUGH  
AGAINST SCAMS PARTNERSHIP**

[View as a webpage](#)

# SCAM WARNING

## Fake Covid-19 Vaccine Scam Text

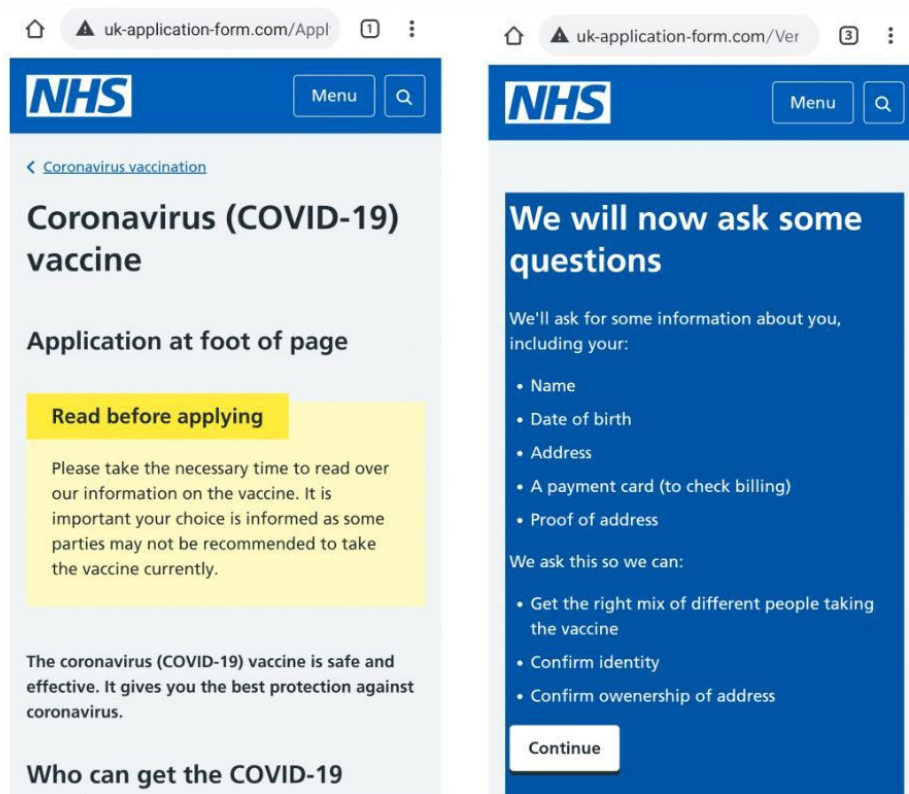
Scammers continue to exploit the confusion and urgency of the coronavirus pandemic to commit fraud on unsuspecting victims - this time by way of a fake text claiming the recipient can get a dose of one of the newly-approved vaccines.

The bogus message, seen below, states that the recipient is entitled to a vaccine and to receive more information they should click on the link in blue.

NHS: We have identified  
that you are eligible to  
apply for your vaccine.  
For more information  
and to apply, follow here :  
[uk-application-form.com](https://uk-application-form.com)

*Image of fake NHS vaccine text*

Unfortunately these texts are completely fake and if the link is clicked the recipient is taken to a webpage, branded to look like a genuine NHS page, which requests to see 'proof of ownership of address' in the form of their bank account, sort code and a full bank card number.



*Image of bogus webpage designed to steal information*

Please **do not** give any bank or card details to make payment for a vaccine or to prove your residential address. Coronavirus vaccines are administered free of charge. Your surgery or the NHS will not ask for any money or bank details.

(N.B. Both the text message and the fake webpage it links to have spelling and grammatical errors which help to identify its illegitimacy but the scammers may get wise to that soon so don't be fooled by a message that doesn't appear to have such mistakes).

Beware also telephone calls claiming to be from NHS instructing you to press a key to confirm you'd like to receive the vaccine or asking for bank details as affirmation to receive the vaccine. Both are likely to result in financial fraud - either as a charge on your bill or unauthorised use of your bank account.

For genuine COVID-19 related advice including vaccination information, visit [www.gov.uk](http://www.gov.uk) and [www.nhs.uk](http://www.nhs.uk)

Forward suspicious texts to 7726.

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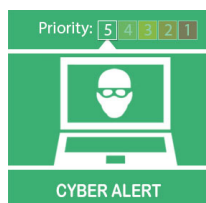
Follow us on

[Twitter](#) | [Facebook](#) | [Cambridgeshire.gov.uk/against-scams](https://www.cambridgeshire.gov.uk/against-scams)

**From:** Neighbourhood Alert [alert@neighbourhoodalert.co.uk]  
**Sent:** 15 February 2021 12:31  
**To:** dave.gibbs@newtonintheisle.org.uk  
**Subject:** Beware Romance Fraud 15/02/2021 12:30:55 [366252]



Creating a safer  
**Cambridgeshire**



## Beware Romance Fraud

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Dear subscriber,

Romance fraudsters are scamming victims out of more than £7,000!

That's according to new data from UK Finance while Action Fraud has revealed romance fraud incidents have rocketed during lockdown.

Scammers set up fake profiles to lure their victims in, promising love and happiness and building what seems to be a genuine, trusting online relationship before asking victims to help them out with financial issues or travel costs so they can visit them in person.

Remember:


- Be suspicious of any requests for money from someone you have only met online
- Speak to your family and friends to get a second opinion if you're unsure
- Do a reverse image search to check if someone has used a fake profile picture

Never:

- Share your bank details with someone you've met online
- Transfer money on their behalf
- Take out a loan for them
- Provide copies of your personal documents such as passports or driving licenses
- Invest your own money on their behalf or on their advice
- Purchase and send the codes on gift cards from Amazon or iTunes
- Agree to receive and/or send parcels on their behalf (laptops, mobile phones etc.)

For more advice on romance fraud, visit: <https://bit.ly/3rKv9IW>  
or contact [CyberProtectCambs@cambs.pnn.police.uk](mailto:CyberProtectCambs@cambs.pnn.police.uk)



<b>Agenda Item No.</b>	9 b)	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Playing Field	

## 1. Purpose of Report

Update Councillors on playing field issues

## 2. Key Issues

Work on meadow incomplete.

Work on trees incomplete including St James Close hedge

Accumulation of fallen timber along churchyard boundary

**Meadow and copse areas very unsightly**

New sign to be erected after dog fouling in the play area

Play equipment OK except cableway needs attention

Quote from Fenland Leisure to re-tension and provide new seat and hose

£430 plus Vat

Equipment safety check due in April

Problem Oak tree to be felled at no cost, two replacement

silver birch trees to be donated to replace

Cllr Bradley to provide woodchip for field entrances

Garden rubbish in drain adjacent to Goodens Lane

Quantity of nesting boxes still in storage

No further action on cycle ramps, unsightly soil heaps

## 3. Recommendations

Accept quote from Fenland Leisure


Urge contractors to complete meadow and tree works

Donated trees in memory of Captain Tom to form part of a small copse in

area adjacent to felled oak additional memorial silver birches trees may be

donated too at appropriate cost

<b>Report Author</b>	Cllr Wilkinson
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<b>Agenda Item No.</b>	10	
<b>Meeting Date</b>	9 <sup>th</sup> March 2021	
<b>Report Title</b>	Finance	

## 1. Purpose of Report

Approval of payment of invoices and information on financial status to March 1<sup>st</sup> 2021 final RFO report submitted on retirement

## 2. Key Issues

**a) Community a/c £28,549.55** including deposit of £13.95 and cheques below

Invoices received for approval of payment

HMRC Tax £34.60 cheque no 100689

Clerk salary for January/February 2021 £348.80

Play area signs £16.26 including VAT - £365.06 cheque no 100690 for both invoices

Funding set aside for upgrade of five street Lights at cost of £3,892.42.

Three columns completed \*

\*PC1 Fen Road junction of Westfield Road \*PC2 High Road O/S 162 High Road \*PC5 High Road junction with Goodens Lane

There are also two bracket lights to complete

PC2 Church Lane on the village hall

PC7 High Road on the Old Chapel

Other costs included in budget not completed at a estimated cost of £8,442.42. these include Tree work £1000, Wildflower meadow cut back £200, Highway speed extention £3,350.

**Quote received for Play equip zip wire repair £516 including £86 vat  
CAPALC annual membership subscription £325.02 plus Data Protection £50 Total £375.**

**Quotes from FLP annual check £90. Playsafe £68.usual inspection.**

**Business Saver a/c £12,048.72** at end of February 2021

£6000 set aside to comply with Reserve Statement for any unforeseen expenses

Street lighting allocation of £4,800 to remain in Reserve budget until required

when it will be transferred to Community account

Unallocated £1,248.72

## 3. Recommendations

Approve payment of invoices and quotes .

Re adopt Financial Regulations/ Standing Orders/Risk Assessment for audit at March meeting.

<b>Report Author</b>	P Wilkinson
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